

SUMMERFIELD HOA
June 2016 BOARD MEETING
MINUTES
6/21/2015

BOARD MEMBERS PRESENT:

Dick Woodward, Tom Halfaker, Kevin Lowitz

BOARD MEMBERS NOT PRESENT:

Brock Shireman, Steve Williams

Meeting called to order by Tom H. at 6:37 pm

REVIEW/APPROVE MINUTES:

- May 2016 Board meeting minutes approved
Dick made a motion to approve the May meeting minutes –
Kevin seconded. In favor- 3, against- 0

TREASURER'S REPORT:

- Presented and discussed balance sheet standard as of June 21, 2016
- Kevin presented Summerfield Profit and Loss Budget vs. Actual – July 2015 through June 21, 2016.
- Discussed procedure for notifying properties with liens.
- Reviewed process for maintaining homeowner database accuracy
- Discussed upcoming audit and transfer of funds to the reserve account

ARCHITECTURAL COMMITTEE REPORT:

- Dick presented the June 2016 Architectural Committee Report
- Dick presented the architectural committee report detailing new courtesy notices and applications for improvement.
- Discussed committee input on window covering and paint color standards.

COMMUNICATIONS:

- Discussed community input for event planning and budgeting.
- Proposed an eblast on pool maintenance.
- Discussed creating a "Welcome to Summerfield" letter for new homeowners. Tom to draft for board review.

SPECIAL PROJECTS:

- Steve was absent. Report delayed until the next meeting.

OLD BUSINESS:

- Yvonne Dozier stopped by briefly to indicate that the results of the election had been certified and that Kevin Lowitz and Karen Leonard had been elected to serve three-year board terms.

NEW BUSINESS

- None

MOTIONS:

- None

Next Meeting: July 21, 2016 6:30 pm

Location: Home of Tom Halfaker

Meeting adjourned at 8:00 pm