

**Summerfield HOA
February 2017 Board Meeting
Minutes
February 9, 2017**

BOARD MEMBERS PRESENT:

Tom Halfaker, Dick Woodward, Brad Phillips

BOARD MEMBERS NOT PRESENT:

Kevin Lowitz, Steve Williams

Guests Present:

None

Meeting called to order by Tom at 6:32pm.

REVIEW/APPROVE MINUTES:

- Motion to approve Jan 2017 Board meeting minutes.
Tom made the motion, Dick seconded. All in favor. Approved.

TREASURER'S REPORT:

- In Kevin's absence, Tom presented and reviewed the HOA balance sheet and Profit and Loss Budget vs. Actual report as of Feb 9, 2017.

ARCHITECTURAL COMMITTEE REPORT:

- Dick presented the Feb 2017 Architecture Committee Report.
- For the pool pass through area, the homeowner has requested co-extruded vinyl plygem product. The board reviewed examples and approved it as a deviation in the January meeting. However, for the specific product finish now being considered, the vendor has not yet provided a sample. The board agreed to proceed after Dick's satisfactory review of a sample assuming costs are in line with previous estimates and with appearance standards.

COMMUNICATIONS:

- Brad reviewed the website usage; planned posting of the Architectural Standard update; and planned update to the Community Information document (to remove the old email and website URL).

SPECIAL PROJECTS:

- In Steve's absence, Tom reviewed the pool work to date. The first invoice was within \$50 of the estimate. The work was satisfactory.
Motion to proceed with remainder of the pool projects.
Tom made the motion, Dick seconded. All in favor. Approved.

- We have a request to put in a floating pool lane line along one side as had been present in the past.
Motion to acquire and install a floating pool lane line, cost not to exceed \$300.
Tom made the motion, Dick seconded. All in favor. Approved.

OLD BUSINESS:

- Dick will contact landscapers about trimming the cypress around the pool area.
- Pool and landscaping expenses will be reviewed at the next meeting.

NEW BUSINESS:

- The annual HOA meeting is coming up in May. The president's position is up for election. We will send out a communication asking for candidates and reminding the community about the upcoming meeting, exact date TBD after confirming meeting room availability.
- Ballots must be mailed no less than 30 days in advance of the meeting.

Next meetings: Wednesday March 15, 2017 at 6:30 pm
 Tuesday April 25, 2017 at 6:30 pm

Location: Home of Tom Halfaker, 12700 Summerfield Lane, Poway, CA 92064

Meeting adjourned at 7:12pm, with Tom making the motion, Dick seconding and the motion passing.