

Summerfield Homeowners Association



**Summerfield HOA
November 2018 Board Meeting
Minutes
November 19, 2018**

BOARD MEMBERS PRESENT:

Tom Halfaker, Bob McCleary, Kevin Lowitz, Manny Murguia, Brad Phillips

BOARD MEMBERS ABSENT:

None

GUESTS PRESENT:

Jesse Bromberg from Joe's Paving (to review bid)

Meeting called to order by Tom at 5:48pm.

ARCHITECTURAL VIOLATION MEETING (closed session):

- None scheduled

OPEN FORUM:

- No items.

REVIEW/APPROVE MINUTES:

- Motion to approve Oct 2018 Board meeting minutes. Approved.

COMMUNICATIONS:

- Brad reviewed the communications activities.

TREASURER'S REPORT:

- Kevin presented and reviewed the HOA balance sheets as of Nov 19, 2018; the Profit and Loss Budget vs. Actual report as of Nov 19, 2018, Account Reconciliation reports as of Oct 31, 2018 and the Accounts Receivable Report as of Nov 19, 2018.

ARCHITECTURAL COMMITTEE REPORT (Closed session):

- Manny reviewed the November Architecture Committee report and violations.

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SPECIAL PROJECTS:

- Reviewed bids to resurface/repair walk-through areas, dealing with root infiltration, steps and railings.
- Motion to proceed with repairing steps (\$1380) and a railing post (\$325). Approved.
- Motion to proceed with west lawn irrigation pipe replacement to recommended gauge (\$880). Approved.

OLD BUSINESS:

- Motion to initiate legal reviews to review collections policy, late dues collection, architectural standards for up to \$2000. Approved.
- Tabled: new pool rules list.
- Tabled: security assessments for the pool area.

NEW BUSINESS:

- Will investigate timing for pool resurfacing and other potential large maintenance items.

Next meetings: Tuesday Dec 11, 2018 at 5:00pm
 Tuesday Jan 15, 2019 at 5:00pm

Location: Home of Tom Halfaker, 12700 Summerfield Lane, Poway, CA 92064

Motion to adjourn meeting at 6:58pm. Approved.

Brad Phillips