



Summerfield Homeowner's Association (SHOA) Video Surveillance System Policy

Effective April 4, 2019

PURPOSE: in response to concerns with trespassing, vandalism and unsafe behavior relating to rules violations, a video surveillance system is installed in the SHOA pool area. The purpose of the video surveillance system is to allow investigation of alleged crimes and rules violations committed in the SHOA pool area. Pool rules are posted at the pool and on the Summerfieldpoway.com website.

OVERVIEW: This system is NOT ACTIVELY MONITORED! No one will be looking at the live video or recordings unless there is a cause to do so.

While the recordings may be useful to the SHOA Board of Directors (Board) and law enforcement in investigating alleged crimes and rules violations, the Board cannot and does not assume responsibility for or guarantee the security of SHOA residents or guests and their property. Please undertake your own reasonable precautions.

Signs will be posted both inside and outside of the SHOA pool area that video recordings are being made and that the system is not actively monitored.

While recordings are being made, there can be no assurance that a specific incident will be recorded and in high fidelity. Shadows, reflections, intervening objects and people may block recording. The incident may occur outside of the field of view of the cameras. The system could also stop working without warning.

APPROPRIATE USE: Information obtained from the cameras shall be used exclusively for legal, law enforcement and/or SHOA governing document enforcement purposes ONLY.

All camera installation and use shall be subject to federal and state laws. Surveillance cameras shall NOT be used for any unlawful purpose, including: To infringe on any SHOA resident or guest's reasonable expectations of privacy; voyeurism; for personal matters or agendas; or to intentionally embarrass or harass a resident or guest.

The system has night vision and motion detection capabilities. Audio is not recorded. The bathrooms and shower area are not in the field of view. Neighboring private yards are not in the field of view.

ACCESS: Access to the recording system will be secured.

Only currently elected Board members will have the ability to access the system but will only do so when there is cause. Examples of acceptable causes are system maintenance and training, investigating alleged crimes, trespassing, vandalism and rules violations.

The system will be periodically checked to be in proper operating order, but if out of order, no warning will be posted while it is repaired.

AVAILABILITY: Video recordings will not be made public on social media or the SHOA website. Still images may be released for the purpose of identifying persons of interest or witnesses but only pursuant to an investigation approved by the Board. No mention of the alleged crime or rule violation shall be included with the posted photographs. However, the content of the photographs may



themselves reveal the nature of the alleged violation or crime. The images of uninvolved minors or bystanders may be blurred or cropped out to protect their privacy.

Copies of recorded video or still images may be used in executive session Board meetings concerning the investigation of alleged crimes, trespassing, vandalism or rules violations.

Copies of recorded video is not made directly available to SHOA residents. In the event that an alleged crime occurs, residents should report the incident to law enforcement. If law enforcement believes that recorded video from the cameras would assist in the investigation of the alleged crime, a permanent video clip of the incident will be produced and made available to the law enforcement agency who is investigating the case. The Board will also provide copies to counsel in response to a lawful court order.

RETENTION: Recorded video is generally stored for a period of thirty days. When the storage limit is reached, videos are automatically deleted.

The Board may at its discretion preserve recordings in the event of an identified incident of alleged trespassing, vandalism, assault and other intentional or negligent acts that result or could have resulted in damage or physical harm to persons or property. These preserved copies used to investigate, prosecute or otherwise litigate shall be retained until the investigation, prosecution and/or legal action is complete.

Surveillance videos provided to law enforcement for the purpose of investigating and/or prosecuting an alleged crime shall be kept by the law enforcement agency for the period that agency deems appropriate.

This policy will be updated by the board as circumstances warrant.