

# Summerfield Homeowners Association



**Summerfield HOA  
April 2019 Board Meeting  
Minutes  
April 4, 2019**

**BOARD MEMBERS PRESENT:**

Tom Halfaker, Bob McCleary, Kevin Lowitz, Manny Murguia, Brad Phillips

**BOARD MEMBERS ABSENT:**

None

**GUESTS PRESENT:**

Kim Caterina

Meeting called to order by Tom at 6:06pm.

**ARCHITECTURAL VIOLATION MEETING (closed session):**

- None scheduled

**OPEN FORUM:**

- No items

**REVIEW/APPROVE MINUTES:**

- Motion to approve Mar 2019 Board meeting minutes. Approved.

**COMMUNICATIONS:**

- Brad reviewed the communications activities.
- Agreed to transition away from occasional newsletters to more frequent blog postings.
- Will prepare ballot labels and coordinate for mailings.

**TREASURER'S REPORT:**

- Kevin presented and reviewed the HOA balance sheets as of Apr 3, 2019; the Profit and Loss Budget vs. Actual report as of Apr 3, 2019, Account Reconciliation reports as of Mar 31, 2019 and the Accounts Receivable Report as of Apr 3, 2019.
- Reviewed proposed budget and dues for 2019-2020 fiscal year.
- Motion to accept proposed budget with addition of \$300 for pool supervisor and annual dues of \$320 by Kevin. Approved.

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## **ARCHITECTURAL COMMITTEE REPORT (Closed session):**

- Manny reviewed the April Architecture Committee report and violations.
- Amanda Boruff will join the committee.

## **SPECIAL PROJECTS:**

- Parking lot and walkway asphalt work will be done on April 5, 8, and 15.
- Motion to approve new video surveillance system policy by Tom. Approved.
- Pool signage for video surveillance is awaiting delivery.

## **OLD BUSINESS:**

- Tabled: new pool rules list, in favor of replacing state mandated signage first.
- Motion to accept reserve study by Kevin. Approved.
- We now have a full slate of candidates for the board.

## **NEW BUSINESS:**

- Manny submitted his resignation from the board, effective April 5, 2019.
- Motion to appoint Kim Caterina to the board, taking over as Architecture committee chair, by Tom. Approved.

**Next meetings:**      Wednesday    May 8, 2019 at 6:00pm  
                                 Wednesday    June 19, 2019 at 6:00pm

**Location:** Home of Tom Halfaker, 12700 Summerfield Lane, Poway, CA 92064

Motion to adjourn meeting at 8:10pm. Approved.

*Brad Phillips*