

Summerfield Homeowners Association



**Summerfield HOA
September 2019 Board Meeting
Minutes
September 23, 2019**

BOARD MEMBERS PRESENT:

Tom Halfaker: President, Bob McCleary: Special Projects, Kim Caterina: Architectural Committee Chair, Michael Spring: Treasurer, Brad Phillips: Secretary

BOARD MEMBERS ABSENT:

None

GUESTS PRESENT:

None

Meeting called to order by Tom at 6:02pm.

ARCHITECTURAL VIOLATION MEETING (closed session):

- None scheduled

OPEN FORUM:

- No items

REVIEW/APPROVE MINUTES:

- Motion to approve August 2019 Board meeting minutes. Approved.

COMMUNICATIONS:

- Brad reviewed the communications activities.
- The minutes of the association from the founding up to approximately five years ago were damaged and contaminated by rats when they had been stored in the pump room. The minutes are slowly being digitized and then the originals discarded.

TREASURER'S REPORT:

- Michael presented and reviewed the HOA balance sheets as of September 20, 2019 and the Profit and Loss Budget Performance report as of September 20, 2019.
- 13 second notices for dues have been sent.
- Agreed to move to QuickBooks Online

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ARCHITECTURAL COMMITTEE REPORT (Closed session):

- Kim reviewed the August Architecture Committee report and violations.

SPECIAL PROJECTS:

- Updated pool rules sign is ready to be installed.
- Agreed to plan for pool season trash pickup by EDCO next year.
- Getting vendor quote to seal the walkway at the end of Summerfield.

OLD BUSINESS:

- Reviewed and approved collection policy update for distribution for the neighborhood review period.
- Reviewed and approved architectural standards update for distribution for the neighborhood review period.

NEW BUSINESS:

- Determined that the pool will close Monday Oct 28.

Next meetings: Tuesday October 15, 2019 at 6:30pm
 Tuesday November 12, 2019 at 6:30pm

Location: Home of Tom Halfaker, 12700 Summerfield Lane, Poway, CA 92064

Motion to adjourn meeting at 6:47pm. Approved.