

# Summerfield Homeowners Association



**Summerfield HOA  
October 2019 Board Meeting  
Minutes  
October 15, 2019**

**BOARD MEMBERS PRESENT:**

Tom Halfaker: President, Bob McCleary: Special Projects, Michael Spring: Treasurer  
Kim Caterina: Architectural Committee Chair, Brad Phillips: Secretary

**BOARD MEMBERS ABSENT:**

None

**GUESTS PRESENT:**

None

Meeting called to order by Tom at 6:30pm.

**ARCHITECTURAL VIOLATION MEETING (closed session):**

- None scheduled

**OPEN FORUM:**

- No items

**REVIEW/APPROVE MINUTES:**

- Motion to approve September 2019 Board meeting minutes. Approved.

**COMMUNICATIONS:**

- Brad reviewed the communications activities.

**TREASURER'S REPORT:**

- Michael presented and reviewed the HOA balance sheet as of October 14, 2019 and the Profit and Loss Budget Performance report as of October 14, 2019.
- QuickBooks Online change is in process

**ARCHITECTURAL COMMITTEE REPORT (Closed session):**

- Kim reviewed the August Architecture Committee report and violations.

**SPECIAL PROJECTS:**

- Updated pool rules sign will be installed after pool closing.

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- Vendor quote to seal the walkway at the end of Summerfield is \$500. Agreed to proceed.

## **OLD BUSINESS:**

- None

## **NEW BUSINESS:**

- None

**Next meetings:**      Tuesday      November 19, 2019 at 6:30pm  
                                 Tuesday      December 10, 2019 at 6:30pm

**Location:** Home of Tom Halfaker, 12700 Summerfield Lane, Poway, CA 92064

Motion to adjourn meeting at 7:27pm. Approved.

*Goodnight*