

Summerfield Homeowners Association



Summerfield HOA April 14, 2020 Board Meeting Minutes

BOARD MEMBERS PRESENT:

Tom Halfaker: President, Bob McCleary: Special Projects, Michael Spring: Treasurer, Kim Caterina: Architectural Committee Chair, Brad Phillips: Secretary

BOARD MEMBERS ABSENT:

None

GUESTS PRESENT:

Keith Roby

Meeting called to order by Tom at 6:33pm.

ARCHITECTURAL VIOLATION MEETING (closed session):

- Appeal presented and an approach agreed upon.

OPEN FORUM:

- None

REVIEW/APPROVE MINUTES:

- Motion to approve March 2020 Board meeting minutes. Approved.

COMMUNICATIONS:

- Brad reviewed the communications activities.

TREASURER'S REPORT:

- Michael presented and reviewed the HOA Statement of Activity 2020, Statement of Financial Position and Budget vs. Actuals reports as of Apr 14, 2020.
- Agreed to investigate online annual dues payment options.

ARCHITECTURAL COMMITTEE REPORT (Closed session):

- Kim reviewed the Architecture Committee report and violations.

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SPECIAL PROJECTS:

- Reviewed status of bids and insurance coordination for repair for Espola wall. Due to the shutdown, resolution is taking longer. A temporary fence will be placed for safety in the mean time.
- Pool bathroom urinal repair quote pending.
- Discussed future issues which may arise from COVID-19.

OLD BUSINESS:

- None

NEW BUSINESS:

- Motion to cancel annual election and meeting due to current emergency restrictions. Annual meeting information to be made available online. One board member's term is expiring, he has agreed to continue to serve, but will be officially appointed to fill the vacancy after the term ends. Approved.

Next meetings: Tuesday May 12, 2020 at 6:00pm
 Tuesday Jun 9, 2020 at 6:00pm

Location: Conference call used during stay-at-home orders.

Motion to adjourn meeting at 7:48pm. Approved.

