

# Summerfield Homeowners Association



## Summerfield HOA Jul 7, 2020 Board Meeting Minutes

### **BOARD MEMBERS PRESENT:**

Tom Halfaker, President (joined after he was appointed), Bob McCleary: Special Projects, Michael Spring: Treasurer, Kim Caterina: Architectural Committee Chair, Brad Phillips: VP & Secretary

### **BOARD MEMBERS ABSENT:**

None

### **GUESTS PRESENT:**

None

Meeting called to order by Brad at 6:03pm.

### **ARCHITECTURAL VIOLATION MEETING (closed session):**

- None.

### **OPEN FORUM:**

- None

### **REVIEW/APPROVE MINUTES:**

- Motion to approve June 2020 Board meeting minutes. Approved.

### **VACANCY APPOINTMENT:**

- Motion to appoint Tom Halfaker fill to the vacancy created by the end of his prior term which ended on 6/30/2020. Approved
- Motion that all board members continue in positions as detailed: Tom Halfaker, President, Bob McCleary: Special Projects, Michael Spring: Treasurer, Kim Caterina: Architectural Committee Chair, Brad Phillips: VP & Secretary. Approved.

### **COMMUNICATIONS:**

- Brad reviewed the communications activities.

### **TREASURER'S REPORT:**

- Michael presented and reviewed the HOA Statement of Activity, Statement of Financial Position and Budget vs. Actuals reports as of Jul 6, 2020.

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- Motion to use a new CPA who specializes in HOAs, Marcello Lara in Redwood CA, to replace our old CPA who is retiring. Approved

## **ARCHITECTURAL COMMITTEE REPORT (Closed session):**

- Kim reviewed the Architecture Committee report and violations.

## **SPECIAL PROJECTS:**

- Espola road wall repair is complete, reimbursed by insurance and paid for.
- Wooden stair step has broken, temporary repair in place. Repair scheduled for 7/11, estimated at \$200
- Men's room toilet repaired – due to the age, had to replace all internal parts.
- Buildup of chalk on the rock had to be cleaned.
- Antisiphon valve in pool room continues to be problematic and flood the pool room. Agreed to continue investigating whether a backflow preventer may be a better option or another valve on the other side of the antisiphon valve.

## **OLD BUSINESS:**

- None

## **NEW BUSINESS:**

- None

**Next meetings:**      Tuesday      Aug 11, 2020 at 6:00pm  
                                 Tuesday      Sep 8, 2020 at 6:00pm

**Location:** Conference call used during stay-at-home orders.

Motion to adjourn meeting at 6:51pm. Approved.