

# Summerfield Homeowners Association



## Summerfield HOA Dec 7, 2021 Board Meeting Minutes

### **BOARD MEMBERS PRESENT:**

Tom Halfaker: President, Dan Carr: Special Projects, Michael Spring: Treasurer, Kim Caterina: VP & Architectural Committee Chair, Brad Phillips: Secretary

### **BOARD MEMBERS ABSENT:**

None

### **GUESTS PRESENT:**

Bob McCleary

Meeting called to order by Tom at 6:00 pm.

### **ARCHITECTURAL VIOLATION MEETING (closed session):**

- None

### **OPEN FORUM:**

- None

### **REVIEW/APPROVE MINUTES:**

- Motion to approve Nov 2021 Board meeting minutes. Approved.

### **COMMUNICATIONS:**

- Brad reviewed the communications activities.

### **TREASURER'S REPORT:**

- Michael reviewed the HOA Statement of Activity, Statement of Financial Position and Budget vs. Actuals reports as of Dec 7, 2021.

### **ARCHITECTURAL COMMITTEE REPORT (Closed session):**

- Kim reviewed the Architecture Committee report and violations.
- Need to recruit additional committee members.

### **SPECIAL PROJECTS:**

- Pool inspection failed due to handrail height. The contractor is reviewing the situation and will propose a solution.

# Summerfield Homeowners Association



- Pool pergola additional damaged post repair/replacement quote and work pending.

## **OLD BUSINESS:**

- None.

## **NEW BUSINESS:**

- None.

**Next meetings:**      Monday      Jan 10, 2022 at 6:00pm  
                                 Monday      Feb 7, 2022 at 6:00pm

**Location:** Conference call used during stay-at-home orders.

Motion to adjourn meeting at 6:25pm. Approved.

A handwritten signature in black ink that reads "Good Phillips". The signature is written in a cursive, flowing style.