

Summerfield Homeowners Association



Summerfield HOA Feb 10, 2022 Board Meeting Minutes

BOARD MEMBERS PRESENT:

Tom Halfaker: President, Dan Carr: Special Projects, Michael Spring: Treasurer, Kim Caterina: VP & Architectural Committee Chair, Brad Phillips: Secretary

BOARD MEMBERS ABSENT:

None

GUESTS PRESENT:

Bob McCleary
Denise Shields

Meeting called to order by Tom at 6:01 pm.

ARCHITECTURAL VIOLATION MEETING (closed session):

- None

OPEN FORUM:

- None

REVIEW/APPROVE MINUTES:

- Motion to approve Jan 2022 Board meeting minutes. Approved.

COMMUNICATIONS:

- Brad reviewed the communications activities.

TREASURER'S REPORT:

- Michael reviewed the HOA Statement of Activity, Statement of Financial Position and Budget vs. Actuals reports as of Feb 10, 2022.

ARCHITECTURAL COMMITTEE REPORT (Closed session):

- Kim reviewed the Architecture Committee report and violations.
- Need to recruit additional committee members.

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SPECIAL PROJECTS:

- Handrail has arrived and will be installed next week. Inspection must be performed after installation.
- Pool skimmer crack repair is needed to pass inspection. Quotes have been received. This must be performed after the handrail replacement inspection to avoid any additional pool opening delays. Motion to authorize up to \$3500 for this repair, with Dan to manage the contract. Passed.
- Pool pergola additional post repair/replacement quote received and evaluated. Repairs will be deferred until after the currently planned pool maintenance is complete.
- Fence between the pool and 12836 Elmfield deteriorating. Homeowner has requested that it be placed on a 18 inch block footer. Agreed to request homeowner provide 3 bids for the standard fence portion, for payment which will be split with the HOA after approval. The homeowner will be responsible for the cost of the footer.

OLD BUSINESS:

- None.

NEW BUSINESS:

- Kim has moved out of the neighborhood and is resigning as the Architectural Committee Chair.
- Motion to appoint Denise Shields to the board as Architectural Committee Chair. Passed.

Next meetings: Wednesday Mar 9, 2022 at 6:00pm
 Monday Apr 4, 2022 at 6:00pm

Location: Conference call used during stay-at-home orders.

Motion to adjourn meeting at 6:47 pm. Approved.