

# Summerfield Homeowners Association



## Summerfield HOA December 5, 2023 Board Meeting Minutes

### **BOARD MEMBERS PRESENT:**

Tom Halfaker: President, Michael Spring: Treasurer, Dan Carr: Special Projects, Denise Shields: VP & Architectural Committee Chair, Brad Phillips: Secretary

### **BOARD MEMBERS ABSENT:**

None

### **GUESTS PRESENT:**

None

Meeting called to order by Tom at 6:03 pm.

### **OPEN FORUM:**

- None

### **REVIEW/APPROVE MINUTES:**

- Motion to approve Nov 2023 Board meeting minutes. Approved.

### **COMMUNICATIONS:**

- Brad reviewed the communications activities.

### **ARCHITECTURAL VIOLATION MEETING (closed session):**

- None

### **TREASURER'S REPORT:**

- Michael reviewed the HOA Statement of Activity, Statement of Financial Position and Budget vs. Actuals reports as of Dec 5, 2023.

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## **ARCHITECTURAL COMMITTEE REPORT (Closed session):**

- Denise reviewed the Architecture Committee report and violations.
- Agreed to skip a month for notices – will allow additional time for the legal presentation in January.

## **SPECIAL PROJECTS:**

- A landscaping fee increase has been communicated to us. Agreed to obtain additional bids.
- Urinal replacement proposal pending.
- Gate replacement quotes will be obtained.

## **OLD BUSINESS:**

- Pending: legal review of options for pool area usage violations.

## **NEW BUSINESS:**

- None.

**Next meetings:**      Tuesday      Jan 9, 2024 at 6:00 pm (in person)  
                                 Tuesday      Feb 6, 2024, at 6:00pm

**Location:** Zoom call

Motion to adjourn meeting at 6:27 pm. Approved.