

Summerfield Homeowners Association



**Summerfield HOA
December 10, 2024
Board Meeting Minutes**

BOARD MEMBERS PRESENT:

Dan Carr, President; Denise Shields, VP & Architectural Committee Chair; Michael Spring, Treasurer; Donny Phonea, Special Projects; Maria Stein, Secretary

BOARD MEMBERS ABSENT:

None

GUESTS PRESENT:

None

Location: 12644 Cedar Tree

Meeting called to order by Dan at 6:02pm.

OPEN FORUM:

- No items.

REVIEW/APPROVE MINUTES:

- Motion to approve November 12, 2024 Board meeting minutes. Approved

COMMUNICATIONS:

- Maria reviewed the communications activities.

ARCHITECTURAL VIOLATION MEETING (closed session):

- None

TREASURER'S REPORT:

- Michael reviewed the submitted HOA Statement of Activity, Statement of Financial Position and Budget vs. Actuals reports as of 12/10/2024.

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ARCHITECTURAL COMMITTEE REPORT (Closed session):

- Denise presented the Architecture Committee report.

SPECIAL PROJECTS:

- Donny presented the following updates:
 1. Metal railing estimates - pending
 2. Fence repair start date

OLD BUSINESS:

- Pending: Agreed to review and update the Schedule of Notices and Fines for CC&Rs and Architectural Standard Violations.

NEW BUSINESS:

- NONE

Next meetings: Tuesday January 2025 (no meeting)
 Tuesday February 11, 2025 (briefing with legal counsel for the
 incoming board)

Motion to adjourn meeting at: 6:47pm. Approved